



What will the school be doing?

We already have a strict data protection policy. Data is kept secure and used appropriately. Much will stay the same but with GDPR will bring even better security and greater transparency. All staff will soon have a GDPR Code of Conduct. In many cases consent is not needed but where consent is required, you will be asked for it

Who is responsible for GDPR in the school?

The School Governing Body holds the school accountable, takes the lead and provides assurance in matters such as these. The School Principal will take on the role of Data Protection Officer

What data we collect in Duneane?

- Pupils Special Educational Needs Data
- Pupil Medical Data
- Pupil Educational Data
- Parent Data (Data Collection Forms)
- Staff Employment Data
- Safeguarding Data
- Contracts with suppliers
- CCTV

Where can I find out more information?

UK Regulator – Information Commissioner's Office (ICO). There's lots of useful information on their website, www.ico.org.uk

What are my rights as a parent?

Right to be informed - to know what, how, where and for how long your data is used

- Right of access – to be able to see and know what data is being held
- Right to rectification - to fix any errors in the data held
- Right to erasure – to request data to be erased
- Right to data portability – to move a copy of the data elsewhere
- Right to object; to complain about how the data is used
- Rights related to automated decision making and profiling.

It is important that you know your rights but remember some rights are overridden by the necessity of key school functions.

What do parents need to do?

- No urgent action needed at the moment
- Keep up to date with communications from school as they update processes and policies
- Be patient as the school tries to minimise the cost of implementing changes. GDPR is a huge amount of work alongside our day to day running of the school
- Return anything we ask you to complete, promptly
- Ask if you have any questions or concerns

